Form 19
(Revised 2012)

R.............................

Receiving Officer

Name ....

Signature...............................

Stamp ....

OMBI LA KUTAKA PASPOTI YA KENYA
APPLICATION FOR A KENYA PASSPORT

Majina Kamili } **Full Names**	

Indexing Officer

Name ....

Signature...............................

Stamp ....

Tafadhali soma maagizo kwa makini kabla ya kujaza fomu

Please read instructions carefully before completing the form

MAAGIZO

1. Maelezo: Tafadhali ufahamu vyema kwamba wale wote wanaoomba paspoti ni lazima wajaze Sehemu zote.
Sehemu ya 3, ni lazima kujazwa na mwombaji ambaye ni mwanamke aliyeolewa.

2. Upendekezi wa ombi. Mwombaji lazima apendekezwe katika sehemu ya 7 na mwananchi wa Kenya kama vile mhuduma wa kidini, daktari, mwanasheria, mtumishi wa serekali wa cheo cha juu au mtumishi wa benki ambaye anamfahamu mwombaji, lakini asiwe jamaa wakaribu.

3. Picha. Picha tatu zilizopigwa hivi karibuni lazima ziambatane na fomu. Picha hizi lazima ziwe za uso wote, bila kuvaa kofia au kitambaa. Pia picha isiwe ndani ya fremu. Ukubwa wa picha usizidi inchi 2 ½ kwa inchi 2 upana wala usipungue inchi 2 kwa inchi 1 ½ . Ni lazima picha hizi ziwe katika karatasi nyembamba ya kawaida ya picha na wala isiwe inang'ara. Kwa upande wa nyuma wa picha moja, anayependekeza aandike maneneo yafuatayo: Ninathibitisha kwamba picha hii ni sura hasa ya muombaji passpoti, Bw./Bi./Bint. ...." Na atie sahihi yake.

4. Ada hivi sasa ya paspoti ya kurasa 32 ni Sh. 4,500, kurasa 48 ni Sh.6,000, kurasa 64 ni Sh. 7500, Diplomatic ni sh. 7,500 , paspoti iliyopotea ni Sh. 12,000, paspoti iliyoharibiwa ni Sh. 10,000 na paspoti ya EA paspoti Sh. 900. Ni lazima malipo haya yawe fedha taslimu au hundi ya benki .Risiti rasmi itatolewa.

5. Fomu ya maombi ipelekwe na mwenye kuomba binafsi katika Ofisi kuu yapaspoti, Nyayo House, Nairobi, Mombasa (Uhuru na Kazi Building), Kisumu (Reinsurance Plaza), au Eldoret (Public Works), Garissa, Nakuru(Ofisi ys PC), Embu(Ofisi ya PC) katika muda usiopungua siku 20 kabla ya tarehe ya kusafiri.

6. Paspoti haiwezi kutolewa au kuongezwa muda wake hapa nchini kwa niaba ya mtu ambaye tayari yuko nje ya Kenya. Mtu huyo anapaswa kuwasilisha ombi lake kwenye ofisi ya ubalozi wa Kenya uliyo karibui naye, na katika nchi ambako Kenya haina uwakilishi wa kibalozi, katika ofisi ya ubalozi wa Uingereza iliyo karibu naye. Paspoti hazitumwi nje ya Kenya kwa njia ya Posta.

7. Hati za kuonyesha ni raia wa Kenya ni lazima zitolewe.

8. Fomu zote za maombi ya paspoti ziambatanishwe na paspoti ya awali kama ipo, Kitambulisho cha Kenya aina ya kisasa, cheti cha kuzaliwa na kopi za kila moja ya hati hizi ambazo zimethibitishwa.

9. Habari zote zitakazotolewa zitahifadhiwa kama siri ya serikali na hazitajulishwa mtu yeyote asiyestahili.

NOTES

1. Instructions. Kindly note that all applicants must complete all Sections.
Section 3 must be completed where the applicant is married and evidence of the same produced.

2. Recommendation of application. The application must be recommended in Section 7 by a citizen of Kenya, such as a minister of religion, a medical or legal practitioner, an established civil servant or bank official personally acquainted with the applicant but not by an immediate relative.

3. Photographs. Three copies of a recent photograph of the applicant must be taken full face without hat, and the photographs must not be mounted. The size of the face must not be more than 2 ½ inches by 2 inches or less than 2 inches by 1 ½ inches. The photographs must be printed on normal thin photographic paper and must not be glazed.
The recommender is supposed to endorse on the reverse side of one copy of the photograph with the words:" I certify that this is a true likeness of the applicant Mr. /Mrs. /
Ms...and add his/her signature.

4. The current fee for a 32 page passport is Sh. 4,500, 48 page passport is Sh.6,000, 64 page passport is Sh.7,500, Diplomatic Sh. 7,500, Lost passport Sh. 12,000, Mutilated passport Sh. 10,000 and EA passport Sh. 900. This fee must be paid in cash or by bankers' cheque and an official receipt issued.

5. Application for a passport must be submitted personally by the applicant to the Passport Control Office, Nyayo House, Nairobi, or to the Branch Passport Control Offices,:- Uhuru Na Kazi Building, Mombasa, New PC's Office Kisumu, Public Works Building, Eldoret, Garissa, Nakuru PC's office and Embu PC's office at least 20 days before the scheduled date of travel. Forms may be downloaded from **www.immigration.go.ke**

6. A passport cannot be issued or renewed by a Passport Control Officer on behalf of a person already abroad. Such persons should apply to the nearest Kenya Mission abroad or, where there is no Kenya representative, to the nearest United Kingdom Mission.
Passports are not'sent out of Kenya by post.

7. Documentary evidence of Kenya citizenship must be produced.

8. All applications must be accompanied by a previous passport, if any or current national Kenya Identity Card, Birth Certificates plus certified photocopies of each.

9. Information will be treated confidentially and shall not be passed to any unauthorized persons.

TUMIA HERUFI KUBWA
TO BE COMPLETED IN BLOCK CAPITALS

(1) Majina Kamili / Full Names }

Mahali pa kuzaliwa Place of birth	Tarehe ya Kuzaliwa Date of birth ☐ ☐ ☐☐☐☐ DD MM YYYY	**Maelezo ju ya muombaji** **Description of applicant**

Nambari ya Kodi
Personal Identification Number (PIN) ☐☐☐☐☐☐☐☐☐☐☐

Iwapo jina limebadilishwa kwa sababu nyingine mbali na ya ndoa, andika jina lako la zamani
If name has been changed other than by marriage, state original name:
....

Anwani ya posta
Postal Address ....
Nambari ya simu
Tel. No. ....

Mahali unapoishi/Residential address:
a) Eneo la Makazi au Mtaa/Estate /Sublocation..........
....
b) Nambari ya Ploti/Plot No/ Hse. No./ Kijiji/ Village
....
c) Nambari ya simu ya Nyumbani/Home Tel No ....
d) Barua Pepe/Email address ....
e) Simu ya Mkono/Mobile phone Number ....

(2) Mwananchi wa Kenya kwa: (Chagua neno lifaalo)
Citizen by: (Tick the appropriate box)
Kuzaliwa / Birth ☐ Ukoo / Decent ☐ Kujiandikisha / Naturalisation ☐
If by Registration or by Naturalization
Nambari ya Hati/Certificate No. ....
Tarehe ya Kutolewa/Date of issue ....

(3) Hali ya Ndoa/Marital Status:
Taja kama umeoa/olewa, hujaolewa
Umetaliki/Talikiwa/Umetengana au Mjane:
Married, Single, Widowed, Separated or Divorced:
....
Majina kamili ya mke/mume
Spouse's full names
....
Jina la usichana(pale inapohusu)
Maiden name
....
Tarehe na mahali pa kuoa/kuolewa
Date and place of marriage
....

(4) Sababu ya kusafiri
Reason for travel..........

Nambari Ya Kitambulisho
Identity Card Number ☐☐☐☐☐☐☐☐

Nchi unayoishi
Country of residence }

Kazi
Profession/Occupation }

Kimo
Height } ft. .... Ins. ....

Rangi ya Macho
Colour of eyes } ....

Alama isiyo ya kawaida:
Special peculiarities:
....
....

a) Majina Kamili ya Baba
Father's Full Name..........
Nambari ya Kitambulisho
Identity Card No. ....
Nambari ya Paspoti (au Rno.)
Passport No. (or Rno.)..........
b) Mahali Baba alipozaliwa
Place of Father's birth: ....
c) S L P P.O. Box ....
d) Nambari ya Simu/Tel ....

a) Majina Kamili ya Mama
Mother's Full Name ....
Nambari ya Kitambulisho
Identity Card No. ....
Nambari ya Paspoti (au Rno.)
Passport No. (or Rno.)..........
b) Mahali Mama alipozaliwa
Place of Mother's birth: ....
c) S L P P.O. Box ....
d) Nambari ya Simu/Tel ....

(5) Watu wa kupashwa habari dharura jambo linapotokea
Particulars of Next of Kin (Person who may be contacted in case of emergency)

a) Majina Kamili
Full Names ....Tarafa/ Division..........Kata/ Location..........
Uhusiano naye/Relationship..........
Nambari ya Kitambulisho chake /ID No..........
S.L. P/P.O Box..........Tel ....E-Mail..........

b) Majina Kamili
Full Names..........Tarafa/ Division..........Kata/ Location..........
Uhusiano naye/Relationship..........
Nambari ya Kitambulisho chake/ID No..........
S.L.P/P.O Box..........Tel ....E-Mail..........

(6) *Watoto wako*
Particulars of legitimate /legally adopted child /children

Majina Kamili Full Names	*Mahali pa Kuzaliwa* Place of Birth	*Tarehe ya kuzaliwa* Date of Birth	Uhusiano na mwombaji Relationship to applicant	*Mwanamume* *Male*	*Mwanamke* *Female*

(7) ***MDHAMINI****(Tazama maelezo ya kujaza nambari 2 na 3)*
Natoa uhakikisho kwamba anaeomba paspoti ni mtu ninaemfahamu binafsi na kwamba naamini maelezo alioandika hapa ni ya kweli. Mimi ni mwananchi wa Kenya.

RECOMMENDER (refer to notes no.s 2 and 3)
I certify that the applicant is personally known to me, and that to the best of my knowledge/ belief the facts stated in this form are correct. I am a citizen of Kenya

Majina Kamili
Full Names: ....

Nambari ya Kitambulisho
ID No. (Attach certified copy): ....

Kazi
Profession/Occupation: ....

E-Mail..

Anwani
Address P. O. Box: ....

Tel: ....

Sahihi
Signature: ....

Tarehe
Date: ....

(8) ***UAMUZI***

Mimi niliyetia sahihi yangu hapa naomba nipewe paspoti. Naidhinisha: -

(a) *Kwamba maelezo yaliyotolewa katika fomu hii ya maombi ni ya kweli nijuavyo mimi mwenyewe na kuamini.*
(b) *Kwamba sijapata uraia wa nchi nyingine.*
(c) *Kwamba sijawahi kuwa na, au kuomba paspoti yoyote*
au *(d)* *Kwamba pasi zote nilizopewa nimerudisha isipokuwa paspoti au cheti cha kusafiri No: .... ambayo /ambacho kiko pamoja na fomu hii ya maombi, tena sijapeleka maombi mengine ya pasi tangu nipewe paspoti au cheti hiki cha kusafiri.*

(Futa kwenye mstari "C" au "D" yale yasiyokuhusu)

I declare

(a) That the information given in this application is correct to the best of my knowledge and belief.
(b) That I have not acquired citizenship of another country.
(c) That I have not previously held or applied for a passport of any description.
(d) That all previous passports granted to me have been surrendered other than passport or travel document No. .... Which is now attached, and that I have made no other application for a passport or travel document was issued to me.
(e) I (Emigrant/ Parent/ gurdian)...................................... of P.O. Box ....and I.D Number .... hereby agree to bind myself to pay the Government any charges and expenses (including expenses of repatriation from overseas of the Emigrant and Dependants, if any) which may be incurred by the Government of Kenya in respect of myself..

(Delete "C" or "D" whichever is inapplicable)

Sahihi
Signature: ....

Tarehe
Date: ....

FOR OFFICIAL USE ONLY

Documents produced

Applicant's Birth Certificate and ID	Father's/Mother's Birth Certificate	Grandparent's Birth Certificate	Child(ren) Birth Certificate(s)	Marriage Certificate	Other Documents

CATEGORY OF PASSPORT TO BE ISSUED

Ordinary Passport: ☐ East African Passport: ☐ Diplomatic Passport ☐

Service Passport: ☐ Certificate of Identity & Nationality ☐ Temporary Passport ☐

Photograph

Applicant's ID No...

Verified By..

Passport No...

Issued on ....

Serial No..

Remarks

Recommending officer:	Approving officer:	Issuing officer
Name:	Name	Name ....
Signature	Signature	Signature ....
Date	Date	Date: ....